143rd Annual Meeting of the Pharmaceutical Society of Japan (Hybrid of on-site and web-site based participation)

Poster preparation manual

How to prepare a poster using MS PowerPoint

Poster file creation process



Poster size and layout

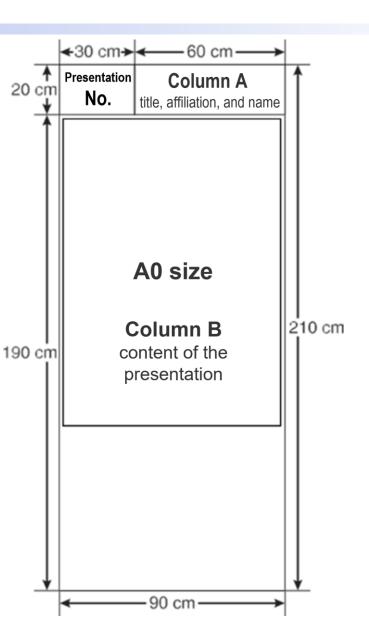
A file for poster presentations should use the following format.

• Write the title, affiliation, and name of the presenter in column A, and the content of the presentation (A0 size) in column B.

 You can also add information to the web version (PDF file for the poster presentation) for the paper poster to be displayed on the day of the symposium.

Disclose Conflict of Interest (COI)

Note that the height of the poster board
for the Interdisciplinary Session is 30 cm lower (H180).



Disclosure of Conflicts of Interest (COI)

In accordance with the Conflict of Interest (COI) Management Regulations of the Pharmaceutical Society of Japan, the presenter is required to disclose conflicts of interest for all presentations at the 143rd Annual Meeting.

Example of disclosure in the absence of COI status

The 143rd Annual Meeting of the Pharmaceutical Society of Japan

COI Disclosure

Presenting author: XXXXX XXXXX

I have no COI with regard to the presentation.

Example of disclosure in case of COI status



The 143rd Annual Meeting of the Pharmaceutical Society of Japan

COI Disclosure

Presenting author: XXXXX XXXXX

In connection with the presentation, I disclose COI with the following companies/organizations.

- 1. Employment/Leadership position/Advisory role: No
- 2. Stock ownership: No
- 3. Patent royalties/licensing fees: No
- 4. Honoraria (e.g. lecture fees): No
- 5. Fees for promotional materials (e.g. manuscript fee): No
- 6. Research funding/Scholarship donations: Yes (XXX Corporation)
- 7. Consulting fee for litigation, etc.: No
- 8. Endowed Chair: Yes (XXX Corporation)
- 9. Other remuneration: No

How to prepare a poster using MS PowerPoint (1)

【Windows】の場合

1. Use the template.

(Size: $90 \text{cm} \times 140 \text{cm}$)

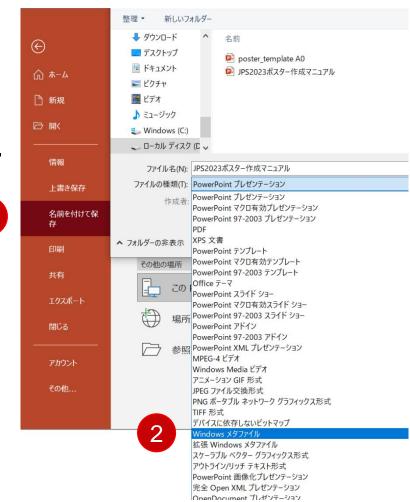
2. Export each figure slide as a page-by-page image.

(Windows)

Export to "Windows Metafile (.wmf)" format

[Mac]

Export to "TIF (.tif)" format



How to prepare a poster using MS PowerPoint (2)

3. Insert each page (image file)

you have created into the template file.

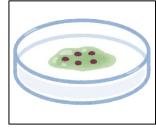
File2.wmf

Combine multiple slides into one



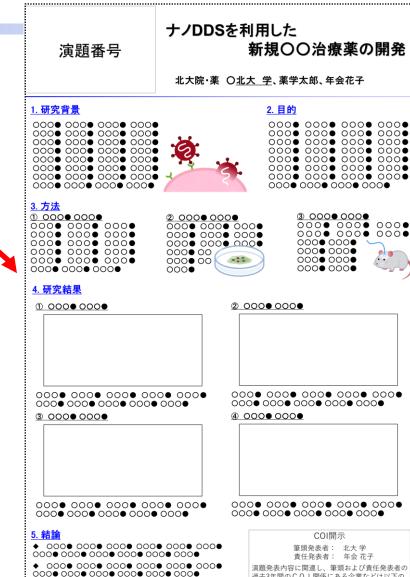
File1.wmf

Insert files



File3.wmf

X After the web poster has been uploaded, you may add or modify the information on the poster to be displayed on-site on the day of the Annual Meeting.



20 cm

A0 size 118.9 cm \times (84.1cm)

過去3年間のCOI関係にある企業などは以下の 講演料:A製薬、B製薬

Conversion to PDF file

After you have finished creating your poster file, export them to a PDF file and save them.

Do not password certify PDF files.



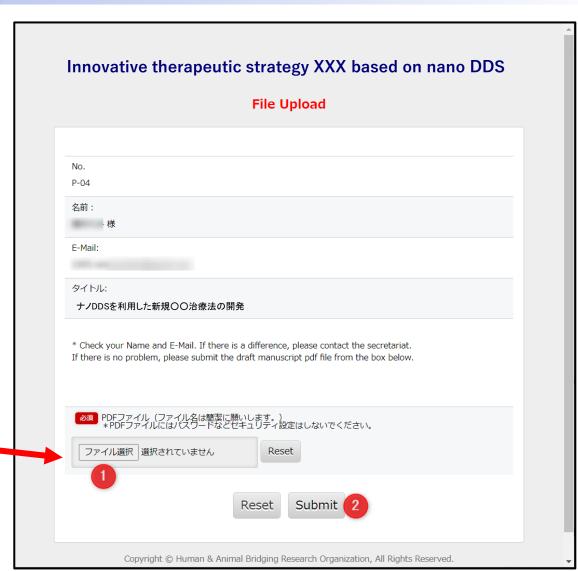
※ It does not matter if the creation procedure differs, as long as the final poster is converted into a PDF file.

Upload PDF file of poster presentation

The file upload address (URL) will be emailed to presenters at a later date.

* The upload URL is different for each presenter.

1 Upload PDF file



Contact us

If you have any questions, please contact us at the following E-mail address.

Organizing Committee for the 143rd Annual Meeting of the Pharmaceutical Society of Japan

E-mail: pharm143@pharm.hokudai.ac.jp